



CITY OF MARION
 194 N. Main Street • P.O. Drawer 700• Marion, NC 28752
Planning & Development Department
COMMUNICATION TOWER APPLICATION
 (PLEASE TYPE OR PRINT IN INK)

For Office Use Only Fee Paid
Cash: _____
Check No.: _____
Application #: _____

All applications must be deemed complete prior to the item being reviewed.

Property Owner's Name: _____ Phone Number: _____

Property Owner's Mailing Address: _____

Applicant's Name (if different from above): _____

Applicant's Mailing Address: _____ Phone Number: _____

Note: Applicant must submit a notarized letter authorizing them to act on the property owner's behalf and stating the Applicant's name, address and phone number.

Physical Address of Property: _____

Parcel ID Number (PIN) _____ Zoning District: _____ Lot Size: _____

Existing Use: _____ Proposed Use: _____

COMPLETENESS OF APPLICATION

The following items shall be submitted with or on the site plan and preliminary tower design plan prepared by a N.C. registered civil engineer and shall contain the following: and included as an attachment to this application:

1. Site Development Plan
 - a. The tower applicant's name and property owner's name and their addresses, scale, north arrow, vicinity map, tax parcel identification number, and the tower's latitude and longitude coordinates.
 - b. The name, address, signature and seal of the engineer preparing the site development plan.
 - c. The surveyed boundary lines of the parcel(s) that will contain the proposed tower and its fall area.
 - d. The name, addresses and tax parcel identification numbers of all owners of property abutting the subject property.
 - e. All identifiable structures located on the parcel, all private and public roads, highways, and underground and overhead utilities.
 - f. All existing towers on the property or any towers whose fall area encroaches onto the property.
 - g. The proposed tower's location, the proposed fall area and the location of all support structures and guy line anchors.
 - h. The ground elevation of the proposed tower's base, all proposed support structures, property corners, and a permanent site bench mark. All elevations shall be determined using the National Geodetic Vertical Datum of 1929.
 - i. The height of the existing vegetative canopy surrounding the proposed tower.
2. The preliminary tower design plan shall be prepared by a N.C. registered civil engineer and

contain the following:

- a. The tower permit applicant's name and address, scale, north arrow, vicinity map and tax parcel identification number.
 - b. The name, address, signature and seal of the engineer preparing the preliminary tower design plan.
 - c. A plan showing the base of the tower and the foundations for all guy line anchors and support structures, all proposed buildings and any other proposed improvements including access roads and utility connections within and to the proposed site.
 - d. A tower elevation showing the proposed lighting, tower color and all proposed antennas.
 - e. An elevation of each proposed set of guy line anchors.
 - f. The proposed tower design loads.
3. A map or description showing the service area(s) for the proposed tower's antenna(s).
 4. Provide written statements from the Federal Aviation Administration (FAA) and the Federal Communications Commission (FCC) showing that the proposed tower complies with all permit regulations administered by that agency or evidence that the proposed tower is exempt from those regulations.

THIS APPLICATION WILL NOT BE CONSIDERED COMPLETE UNTIL ALL PLANS HAVE BEEN SUBMITTED AND REVIEWED BY CITY STAFF. PLEASE BE AWARE THAT IF PLANS ARE INCOMPLETE, A HEARING WILL NOT BE SCHEDULED.

I UNDERSTAND THAT THE BURDEN IS UPON ME, THE APPLICANT, TO PRODUCE COMPETENT MATERIAL AND SUBSTANTIAL EVIDENCE TO ESTABLISH THE EXISTENCE OF FACTS, STANDARDS AND CONDITIONS WHICH THE ORDINANCE REQUIRES UNDER CHAPTER 17.5 OF THE MARION CITY CODE.

I CERTIFY THAT ALL OF THE INFORMATION PRESENTED IN AND WITH THIS APPLICATION IS TO THE BEST OF MY KNOWLEDGE, IS TRUE, COMPLETE AND ACCURATE.

SIGNATURE OF APPLICANT

DATE

**STATE OF NORTH
CAROLINA COUNTY OF
MCDOWELL**

I, _____ a Notary Public, certify that _____ personally came before me this day and acknowledged the due execution of the foregoing instrument. IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal, this the ___ day of _____, 20____.

SEAL:

Notary Public Signature _____

My Commission Expires _____