



Position Available with the City of Marion: Fire Captain

Type: Fire Captain (Full Time)

Starting Salary/Pay Range:

\$41,666 – \$46,000 depending upon experience and qualifications

The City of Marion offers a comprehensive benefit package including employer paid medical, dental, vision and life insurance; enrollment in the NC Local Government Retirement System; participation in 401k (the City contributes 5% of earnings with no required employee match); twelve paid holidays; and vacation, sick and wellness leave.

Posted Date:

11/23/2021

Deadline to Apply:

Open until filled

Location:

City of Marion Fire Department, 60 W. Court Street, Marion, NC 28752

Contact Person:

Ray McDaniel, Fire Chief

828-652-5201

Mailing Address to send application and resume:

City of Marion

Attention: Tammy Flowers, Human Resources Administrator

PO Drawer 700

194 North Main Street

Marion, NC 28752

Physical Address to drop off application and resume:

Marion City Hall

194 N. Main Street, Marion, NC 28752

Fax Number if sending application via fax: (828) 652-1983

Email Address if sending application and resume via email: trose@marionnc.org

Job Summary:

General Description of Duties:

This position supervises and participates in operations of a fire station on an assigned shift and is in charge of the station in the absence of the Fire Chief or Assistant Fire Chief. Duties include, but are not limited to:

- Leads paid and volunteer staff in emergency response including immediate supervision at fire scenes, in emergency medical response, and in cleaning and maintenance activities including apparatus and equipment maintenance, station and grounds maintenance, and related activities.
- Supervises and participates in preparation of fire reports, researches and documents pre-fire plans, and assists in fire inspections.
- Leads and participates in incidence response operations as required or until arrival of the incident commander; leads in response to structural, vehicle, or brush fires; emergency medical services; hazardous materials response/mitigation; technical rescue including water rescue, vehicle/machinery rescue, confined space rescue, and trench structural collapse rescue.
- Completes fire, equipment and in-service training records, as required.
- Prepares reports on incidents and response; prepares and maintains records of pre-incident plans; may participate in fire prevention inspections and related recordkeeping.
- Coordinates various projects requiring organization of staff such as training, equipment maintenance, safety, hose testing, pumper testing, hydrant maintenance, etc.
- Participates in providing educational programs, tours, and information to the public.
- Participates in planning, coordinating and conducting staff training; conducts performance coaching and provides input for performance evaluation.
- Performs special projects and assignments such as hose testing and replacement, radio maintenance, SCBA inspection and maintenance, etc.
- Performs related duties as required.

Knowledge, Skills, and Abilities:

Thorough knowledge of modern methods of fire suppression, incidence response, and of the use and maintenance of related apparatus and equipment; thorough knowledge consistent with required emergency medical certification level; thorough knowledge of Departmental rules and regulations; thorough knowledge of the physical layout of the City and related facilities; considerable knowledge of required technical rescue methods; knowledge of the application of information technology to fire service and management; working knowledge of modern supervisory principles of motivation, leadership, communications, conflict resolution, and performance development; ability to provide coaching, technical advice, and training of employees; ability to provide leadership and

inspire calm control while supervising emergency incident scenes; ability to establish and maintain effective working relationships with employees and members of the public; ability to make sound judgments in emergency situations; ability to prepare and maintain a variety of records and reports.

Minimal Certifications:

- Graduation from high school supplemented by completion of courses and seminars in fire service and considerable experience in a fire service; or an equivalent combination of experience and education.
- Possession of a valid Class B North Carolina driver's license
- Possession of Firefighter, Rescue, Driver/Operator/Pumps, Wildland Firefighting and other certifications that may be required by the City.

Applications may be obtained at City Hall, 194 N Main Street, Marion, NC, or online at <http://www.marionnc.org>. The City of Marion is an equal opportunity employer.